How to apply for membership of the SCONUL Access Scheme

The way to register for the SCONUL Access Scheme has changed. You can now apply on-line for your passport to over 170 higher education libraries. Please visit http://www.access.sconul.ac.uk/sconul-access

How do I join?

• Go to http://www.access.sconul.ac.uk/sconul-access and follow a few simple steps:

  1. Select the type of library user you are (distance learner, full time post graduate, staff etc.)
  2. Select the name of the library at which you are employed or registered as a student
  3. Click on ‘Find’ to view all potential host libraries either as a map or a list. You can modify your search to find libraries in a particular region or near a postcode.
  4. Choose a library by clicking on the name; this will give you details of the institution and a link to “Apply for access”. Click on the link and fill in the online registration form and then click on ‘Submit’. You will receive an email informing you that you application has been submitted to your home library for approval.

• Staff at your home library will process your application. They will check that you are a registered user with no outstanding fines or problems.
• Once your application is approved you will receive an email confirming that you are eligible for the scheme. Some users such as undergraduates are only allowed reference access.

What do I do then?

• Take a copy of the email along with your library/student ID card to the library that you wish to join.
• You will be given a library card to either access books for reference or, to borrow books (depending on your user type).

Before your visit, check the library’s website for information on opening hours etc.